

- Certification Agreement
- Payment receipt
- Type of product being manufactured at the date of audit
- EU type-examination certificates of the appliances or equipment covered by this evaluation
- Technical documentation

Technical documentation:

1. If the company is certified according to the EN ISO 9001 standard, it will be necessary to send:
 - Certificate EN ISO 9001 (in order to prove that the scope covers the production of the products subject to this evaluation);
 - Network of relevant processes of the Quality Management System (eg Quality Manual);
 - Exemplary inspection plan and tests;
 - Organization chart;
2. If the company is not certified according to the EN ISO 9001 standard, it is necessary to send an adequate description:
 - the quality objectives and the organisational structure, responsibilities and powers of the management with regard to product quality;
 - the corresponding manufacturing, quality control and quality assurance techniques, processes and systematic actions that will be used;
 - the examinations and tests that will be carried out before, during and after manufacture, and the frequency with which they will be carried out;
 - the quality records, such as inspection reports and test data, calibration data, qualification reports on the personnel concerned, etc.;
 - the means of monitoring the achievement of the required product quality and the effective operation of the quality system.